



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

September 16, 2019

The Honorable Garrett L. Wong
Presiding Judge, Superior Court of California, County of San Francisco
400 McAllister Street, Room 008
San Francisco, CA 94102

Dear Judge Wong,

The following is in response to the 2018-2019 Civil Grand Jury report, *Improving Continuity Review for Increased Public Accountability: The 2018-2019 San Francisco Civil Grand Jury Continuity Report*. The Office of the Controller (Controller) would like to thank the members of the Civil Grand Jury for exploring options to improve the Civil Grand Jury's continuity process, which helps ensure that departments implement the Civil Grand Jury's recommendations. We agree with the Civil Grand Jury's goal to improve the continuity system so it will better promote efficiency and effectiveness for city departments involved in the continuity process and for the new Civil Grand Jury members.

The report states that adopting a new database application to track Civil Grand Jury recommendations may improve the continuity process. We agree that the Civil Grand Jury's continuity process has opportunities for improvement and, if the recommended database application is adopted, look forward to collaborating with the Superior Court and the Civil Grand Jury to provide any input for the follow-up process in the new application. We will defer to the Superior Court and the Civil Grand Jury, as owners of the Civil Grand Jury process, to lead this effort.

As required by the San Francisco Administrative Code, Section 2.10, the Controller is required only to report to the Board of Supervisors on the status of the implementation of the Civil Grand Jury's recommendations. We post a tracking document of all Civil Grand Jury recommendations online and update open recommendations annually. We compile department responses to recommendations directly from documents submitted by the departments, and without editing the responses.

We will continue to follow up on open Civil Grand Jury recommendations annually and post departments' responses online until the Civil Grand Jury selects a new database application that will meet its needs for facilitating recommendation follow-ups.

We thank the Civil Grand Jury for its work on this topic. If you have any questions, please contact me or Deputy Controller Todd Rydstrom at 415-554-7500.

Respectfully submitted,


Ben Rosenfield

cc: Todd Rydstrom
Mark de la Rosa