

2016-17 Civil Grand Jury
 PLANNING TO MAKE OUR PARKS EVEN BETTER: DEPARTMENT BOS RESPONSES

CGJ Year	Report Title	#	Findings	Respondent assigned by CGJ	2017 Responses (Agree/Disagree)	2017 Response Text
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F1	Rec & Parks has done a good job in addressing the need for a comprehensive and updated Strategic Plan, as recommended in the report of the Budget and Legislative Analyst	Recreation and Parks Department	agree with finding	
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F2	Rec & Parks and PROSAC appear to have an improved working relationship.	Recreation and Parks Department	agree with finding	
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F3	It is important that the current momentum be nurtured with support of both the Mayor and the Board of Supervisors.	Mayor	agree with finding	
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F3	It is important that the current momentum be nurtured with support of both the Mayor and the Board of Supervisors.	Board of Supervisors	agree with finding	Oversight and transparency of departments is essential to ensure efficiency
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F4	The Strategic, Operational, and Capital Plans could be better integrated with one another to achieve Rec & Parks goal of seamless connections.	Recreation and Parks Department	disagree with it, partially	The strategic plan goals have guided the performance planning and coordination seamlessly across all divisions in the department.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F5	The Capital Plan does not list all of Rec & Parks planned capital investments. Including this list in the Plan would allow PROSAC to view a comprehensive picture of all of Rec & Parks present and planned capital investments at once, as was recommended in the 2013 BLA Report.	Recreation and Parks Department	disagree with it, partially	The Capital Plan does include a comprehensive list of all of our current/active capital projects. "Planned" needs more detail to be useful. At any given time, community members and stakeholders are discussing, sketching, and visioning improvements to parks. However, until these plans are adopted by the RPD Commission and/or funded, the Capital Division does not commit to allocating resources or bandwidth. We can make sure to add all funded and approved projects by the Commission in the Annual Capital Plan.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F6	Rec & Parks continues to operate under the 2011 Acquisition Policy which was found by the 2013 BLA Report to be inconsistent with Park Code.	Recreation and Parks Commission	disagree with it, partially	The current Rec Park Acquisition Policy is not identical to the acquisition goals laid out in the Park Code, however, they are not necessarily in conflict either. The Park Code Acquisition goals are not meant to be solely and exclusively applied to acquisitions, but as required parts of the review of a property. In most cases, the issues identified in the Park Code are actively discussed as part of the acquisition review process, and addressed in final recommendations to the Commission and BOS.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F7	Rec & Parks assessment of the condition of its park assets needs to be reviewed and updated. Its planned replacement of the current COMET system should contribute to this process.	Recreation and Parks Department	agree with finding	Our multi-year strategic initiative for this issue -- Project LifeCycle -- has reviewed high-performing asset management in-depth. The Department has decided on a capital planning / capital renewal database product as the COMET replacement and is pursuing acquisition now.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	F8	Obtaining the resources to conduct needed preventative maintenance has been a continuing challenge for many City departments, and Rec & Parks is no exception. When needed maintenance is deferred, it ends up increasing future costs. This is not just a park issue but it is a City-wide issue.	Recreation and Parks Department	agree with finding	The Department has acquired the Preventive Maintenance Module for our existing CMMS -- TMA. We are planning to populate the Module with specific infrastructure component servicing requirements so that preventive maintenance work orders are automatically issued at required service points to prolong the serviceable life of our facility assets.

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CGJ Year	Report Title	#	Recommendations	Respondent assigned by CGJ	2017 Responses (implementation)	2017 Response Text
2016-17		R1	NO RECOMMENDATION			
2016-17		R2	NO RECOMMENDATION			
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R3.1	The Mayor should require Rec & Parks, at least annually, to review and, as needed, update its Strategic, Operational, and Capital Plans.	Mayor	The recommendation has been implemented	As part of the Financial Year (FY) 2017-18 and 2018-19 budget process, the Recreation and Parks Department (RPD) presented and received approval from the Recreation and Parks Commission on its Strategic, Operations, and Capital Plans. These documents then formed the basis for RPD's budget submission to the Mayor's office. The Mayor's office reviewed and collaborated with the department in implementing these strategic documents through the annual budget. This process will be repeated in future years.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R3.2	The Board of Supervisors should hold a hearing, at least annually, on the progress Rec & Parks has made in reviewing and updating its Strategic, Operational and Capital Plans.	Board of Supervisors	The recommendation has been implemented	A hearing request has been introduced at the Board of Supervisors to review the progress of Recreation and Park's Strategic, Operational and Capital Plans (Board File No. 171072), and the Government Audit and Oversight Committee is currently coordinating with the Recreation and Park Department to schedule the hearing.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R4.1	Rec & Parks should establish clearer linkages between the Strategic, Operational, and Capital Plans through greater cross-referencing.	Recreation and Parks Department	The recommendation has not been, but will be, implemented in the future	The FY18 publications will be better cross-referenced with each other, and with the Citywide Mayor's Strategic Plan.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R4.2	To further cement" the seamless nature of the Strategic, Operational, and Capital Plans, Rec & Parks should combine the three Plans into one document for placement on its website so that interested parties can view the Plans together and better understand their interconnectedness.	Recreation and Parks Department	The recommendation will not be implemented because it is not warranted or reasonable	The Charter clearly defines the content, schedule, and purpose of each of the three related, but distinct, planning documents. For future website posting, however, we will implement the recommendation by striving to present them as three parts of a whole, rather than chronological (as they are now).
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R5	Rec & Parks should include in the next version of its Capital Plan a report of all Rec & Parks planned capital investments. This report should be broken down by capital investment, timetable for completion, investment amount, maintenance vs. new acquisition, and Equity vs. Non-Equity Zones.	Recreation and Parks Department	The recommendation has not been, but will be, implemented in the future	The FY18 Capital plan will include a list of all funded capital investments and the amount, and where possible, whether the site is Equity Zone.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R6	By January 2018, the Recreation and Parks Commission should review and, as needed, update its Acquisition Policy.	Recreation and Parks Commission	The recommendation has not been, but will be, implemented in the future	The department has updated our acquisitions policy, and it was approved by the Commission and adopted in 2011. Our Acquisitions page http://sfrecpark.org/park-improvements/acquisitions-future-park-sites/ and, our Policy is here: http://sfrecpark.org/wpcontent/uploads/Acquisition_Policy_20114.pdf .
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R7.1	Rec & Parks acquisition of the replacement system for the COMET system and a reassessment of the condition of park assets should be completed by the end of 2018.	Recreation and Parks Department	The recommendation has not been, but will be, implemented in the future	The Lifecycle Project, now in it's second year, has completed needs analysis, planning, and scoping the project, identified a product/vendor, and currently in the purchasing phase.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R7.2	Using the results of the updated condition assessment, Rec Parks should create an annual department-wide preventative maintenance plan that incorporates previous preventative maintenance projects and outlines prioritized future projects, allocated resources, and timelines for completion.	Recreation and Parks Department	The recommendation has not been, but will be, implemented in the future	The Task Force is on track to purchase, evaluate assets, and analyze the results in 2018 as planning work for the 2019 bond proposal.
2016-17	PLANNING TO MAKE OUR PARKS EVEN BETTER	R8.1	Rec and Parks should consider outsourcing selected park maintenance needs as part of a preventative maintenance program.	Recreation and Parks Department	The recommendation will not be implemented because it is not warranted or reasonable	Civil Service rules and regulations strictly limit the department's capacity to consider outsourcing primary departmental functions.